

SCHOOL DISTRICT OF WAUZEKA-STEUBEN

SURVEILLANCE CAMERA USE ON SCHOOL BUSES

The Board of Education of the School District of Wauzeka-Steuben approves the use of video cameras on school buses for the primary purpose of reducing disciplinary problems and vandalism on the bus, thereby allowing the driver to focus on the driving of the bus and providing for safer transportation of students.

Parents/Legal guardians will be notified once a year that video cameras are being used on the buses, and a sign will be placed at the front of each bus indicating that video cameras may be present. Such notification will be included in the student handbook.

Only the transportation supervisor, bus drivers, Transportation Supervisor, Principal or District Administrator will be authorized to view the videotape for the purpose of documenting a problem and determining which students may be involved. Disciplinary action may be taken with students based on video documentation. The identified student(s) and/or his/her parent(s)/legal guardian(s) may view the isolated segment of the videotape that documents the incident. The Administration will view the videotape with the student(s) and/or his/her parent(s)/legal guardian(s) and document the date and names of all individuals viewing the videotape.

Note: Law enforcement may view video to gather information about collisions and/or law violations.

The videotape will not be available for viewing by the public in general, the media, or other individuals. The Administration or designee may authorize individuals such as a guidance counselor, school psychologist, or social worker to view segments of a specific videotape if such individuals are working with the videotaped student(s) because of a behavioral, emotional, or learning problem and viewing a videotape is beneficial to their role in assisting the student(s). A log will be kept of the date and names of the individuals viewing the videotape.

If there are no reported bus problems pertaining to the date a videotape was recorded, the tape will be erased and may be reused. The Administration will authorize final release for reuse of any videotape held for the purpose of documenting a problem.

Legal References: Wisconsin State Statutes §§ 118.125, 118.13, 120.13(1), 121.52(2)

Cross References: Policies 347 Student Records, 751 Transportation Services, 823 Access to Public Records

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